

Pupil Discipline Committee

Membership

The Committee shall comprise 4 Governors who are not disqualified by having an interest requiring them to withdraw

The Governing Body may remove or replace a member of the Committee at any time

The Secretary for Education or his representative may attend any meeting in an advisory capacity

The Headteacher may be required to attend to present information to the Committee

Quorum

The quorum shall be 3 Governors

Chairman

A Chairman shall be elected annually at the first Committee meeting of the academic year

Meetings

The Committee shall meet as required

Meetings shall be conducted in accordance with the School Governance (Procedures) (England) Regulations 2003 as amended by the Regulation 2007

Terms of Reference

To consider and reach a decisions about matters brought before the Committee relating to the exclusion of a pupil, in accordance with Sections 66 and 68 of the School Standards & Framework Act 1998, Statutory Instruments 2002 No 3178 & Statutory Instrument 2004 No 402 and Circular 10/99 and subsequent amendments.

To hear representations from parents or guardians of the pupil(s) excluded.

Specifically:

- To consider representations from parents in the case of exclusions of 5 days or less (*Committee may not re-instate*)
- To consider representations from parents in the case of exclusions totalling more than 5 but not more than 15 school days in one term (*meeting to be held between 6th and 50th school days after receiving notice of the exclusion*)
- To consider the appropriateness of any permanent exclusion or any exclusion where one or more fixed period exclusions total more than 15 school days in one term or where a pupil is denied the chance to take a public examination (*meeting to be held between 6th and 15th school days after receiving notice of the exclusion*)
- To make any determination or decision under the Governing Body's General Complaints Procedure for Parents and others
- To make any determination or decision under the Governing Body's Curriculum Complaints Procedure, in respect of National Curriculum disapplications, and the operation of the Governing Body's charging policy:

Disqualification

The Headteacher

Any Governor with prior knowledge of the pupil or the incident.

Neither the Chairman of Governors nor a member of staff, due to probable prior knowledge, should be a member

These terms of reference agreed by the Governing Body	
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Name of Governor		Date Appointed to the Committee
	3 nominated governors from ISP Committee, if required	

Chair of the Committee	
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Clerk to the Committee *	Geoff Brighton
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Quorum:	3
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Date Committee established	
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Date of review:	October 2016
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