Application Form for **Free School Meals** and **Pupil Premium**

Version 1.05
November 2015

Why not apply online? You can apply online now at www.cornwall.gov.uk/schoolmeals. Your application will be processed within 3 working days (normally the same day if submitted before 12noon), whereas paper applications may take up to 10 working days to process.

If you are in receipt of one or more of the benefits listed (see right) and you **do not** receive Working Tax Credits, please complete the application form below. If unsure, please contact the School Meals Team on 01872 323298 or email schoolmeals@cornwall.gov.uk – the team will be able to check your entitlement to claim.

From September 2014, all Key Stage 1 children (Reception, Year 1 and Year 2) are eligible to receive free school meals. However, if you are in receipt of one or more of the benefits listed (see right) and you do not receive Working Tax Credits, your child's school could benefit from Pupil Premium funding to support your child just by filling in this application form. For more information, please speak to your child's school.

Parent/Carer Details

Title	
Legal Forename & Middle Name(s)	
Legal Surname	
National Insurance Number	
Date of Birth	
Home Telephone Number	
Mobile Telephone Number	
Home Address	

Qualifying Benefits

- ✓ Income Support
- ✓ Income-Based Jobseeker's Allowance (not Contribution Based)
- ✓ Income-Related Employment & Support Allowance (not Contribution Based)
- ✓ Child Tax Credit (CTC) with an annual income (as shown on your award letter from the Inland Revenue – TC602) of no more than £16,190.
- ✓ Guarantee element of State Pension Credit
- ✓ Support via Part VI of the Immigration & Asylum Act 1999 (IAA)

Please note, if you are in receipt of Working Tax Credit, you do not qualify for Free School Meals, even if your annual income is below £16,190

Please tick to confirm that your annual income is less than £16,190, that you are in receipt of at least one of the qualifying benefits (see above) and that you are NOT in receipt of Working Tax Credits.	

Child/Pupil Details

Legal Surname	Legal Forename(s)	Date of Birth	School Attending Add start date if not yet attending the school specified.	Home Address

Declaration

Please tick the box to certify that the above information is correct and that you agree to inform the Free School Meals Service immediately of any changes to these details. You are also agreeing that the Benefits Agency can reveal computer-held information for verification purposes as and when the Council is required to check new or continued eligibility. Please also note your information will be stored electronically on password protected and access controlled computer systems, and will be used in accordance with the principles set out in the Data Protection Act (DPA) 1998 and Cornwall Council's Data Protection Policy, which can be viewed at www.cornwall.gov.uk.

Please return your completed form to **School Meals Team, West 3, County Hall, Treyew Road, Truro, TR1 3AY**